



**So you've just received an audit notification from SAP and you're keen to start preparing straightway?**

**The following steps will help you get where you need to be!**



1. Review the Measurement Plan and archive any SAP systems no longer in use.
2. Identify non-ABAP systems not requiring measurement.
3. For the remaining systems:
  - Ensure correct Price List has been activated and migrate any legacy Price Lists.
  - Ensure all users are classified based on your contracted license definitions.
  - Expire any users no longer requiring access.
  - Strip license classifications from non-Dialog types.
  - Investigate any user activity checks that appear.
4. Implement SAP Engine Notes prior to running USMM.



**Need some help?**

<https://calendly.com/xactitud>

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